



Invite you to the Eau Claire Labor Law Clinic!

♦ **Tuesday, April 8, 2014**
 ♦ **8:30 a.m. - 3:30 p.m.**

♦ **Plaza Hotel and Suites**
 ♦ **Eau Claire, WI**

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| Here Is What Will Be Offered | 8:00 a.m. <u>Registration/Check-in</u> 8:30 a.m. <u>(sharp) KICKOFF</u> 8:45 a.m. <u>"You Be the UI Judge"</u> <i>Charlie Schaefer</i> 10:00 a.m. Break 10:15 a.m. <u>"An Overview of Wisconsin's Labor Standards Law"</u> <i>Jim Chiolino</i> 11:45 a.m. Lunch (Included in registration fee) 12:30 p.m. <u>"Fair Employment Law Basics"</u> <i>Clarice Scultz</i> 1:45 p.m. Break 2:00 p.m. <u>"Job Services Resources"</u> <i>Carlene M. Volbrecht</i> |
| Time | Doors open at 8:00 a.m. Program begins at 8:30 a.m. Lunch is at 11:45 a.m. |
| Cost | \$77.00 per person. Substitutions allowed. PRICE INCLUDES: continental breakfast items upon arrival (juice, coffee, tea, and rolls), refreshments at all breaks, and lunch; handouts for all presentations on the agenda, plus other DWD handouts. |
| Site | Plaza Hotel and Suites, (Two Rivers Room 1 & 2) 1202 W. Clairemont Avenue, Eau Claire, WI 54701. (715) 834-3181 (Exit #65 off I-94, North on Hwy 37 to Craig Road, left on Craig Road). |
| Registration | Complete and return the form that appears below. Seating is limited, so early advance registration is recommended. No discounts allowed for multiple reservations, missed meals, etc. Note: Last day for refunds or cancellations is March 26, 2014. Registrations not cancelled by this date shall be subject to full payment of the registration fee. If you wish to confirm that your registration was received or to cancel, call (715) 836-2627. Please keep all of the above information for future reference and return only the reservation form below. |

Please reserve _____ seats at the Eau Claire Labor Law Clinic at \$77.00 each for a total of \$ _____. Enclose full payment. Make checks payable to: Eau Claire County Job Center

Name(s) 1. _____ 2. _____
 3. _____ 4. _____

Emails.....1. _____ 2. _____
 3. _____ 4. _____

Company/Firm Name _____

Street Address or P.O. Box _____

City _____ State _____ Zip _____ Phone _____

TO REGISTER: Mail this form **and** payment to: Eau Claire County Job Center, Labor Law Clinic, 221 W. Madison St., Suite 140B, Eau Claire, WI 54703

HERE ARE THE TOPICS TO BE COVERED

8:45 a.m. “You be the UI Judge” - Review summaries typical of actual, contested UI cases, allowing the audience members to decide how they would rule if they were the Administrative Law Judge. Covers issues such as discharges, quits, suspensions due to physical restrictions, and other miscellaneous specialty areas. Cases prepared and session led by an experienced UI Administrative Law Judge.

10:15 a.m. “An Overview of Wisconsin’s Labor Standards Laws” - Focuses on issues relating to overtime, hours of work, wage payment requirements, and minimum wage. Also includes a discussion of child labor. Time permitting, this session will provide information on topics such as the Business Closing/Mass Layoff Notification law and personnel records.

12:30 pm. “Fair Employment Law Basics” - Asks you to consider: when was the last time you took a good look at that application form you’re using? What about interview questions? Are any of them discriminatory or could they be interpreted as such? Looks at how the Wisconsin Fair Employment Law applies to the recruitment process and offers alternative questions to help avoid discrimination when gathering information needed to help choose the right candidate for the job.

2:00 “Job Service Resources” - Have you connected with the NEW Job Service? Find out about two tools you can use TODAY at no cost to help connect with candidates with proven foundational skills. JobCenterofWisconsin.com is a resource for posting jobs and searching for candidates in Wisconsin. How can you hire better qualified employees? Learn about the variety of Job Service tools available and how they can be incorporated into your hiring practice to positively impact your company’s bottom line.

HERE ARE YOUR PRESENTERS:

CHARLES SCHAEFER - has been an Administrative Law Judge in the Eau Claire Hearing Office since 1976. As such, he may be familiar to those in the area who have participated in Unemployment Insurance hearings over the years. He graduated from the UW Law School in 1976, where he focused on labor law. He also earned a BA in sociology from the University of Iowa in 1971.

JIM CHIOLINO - has worked for the Department of Workforce Development -- on and off -- since 1991. He worked with the Equal Rights Division's (ERD's) Labor Standards Bureau for 13 years, first as investigator and then as supervisor, before transferring to the Civil Rights Bureau, where he supervised investigators for one year. Jim practiced law for three years, representing employers for an "AmLaw 200" law firm. He returned to ERD as Director of the Labor Standards Bureau in November 2010. Jim has a Master of Public Administration from UW-Milwaukee (1997), and a JD from UW-Madison (2007).

CLARICE SCHULTZ - began her employment with the Equal Rights Division in May of 1997 as a Labor Standards Officer. In October 2010 she became a Civil Rights Officer with the Department. Prior to working with the Equal Rights Division she was a Job Service Specialist. Ms. Schultz has been a state employee for over 24 years.

CARLENE M VOLBRECHT is an Employment and Training Specialist for the Department of Workforce Development, Job Service Division, at the Eau Claire County Job Center. She has 19 years of experience working with job seekers as well as community service providers, and employers. She assists regional employers to set up Job Fairs and recruitment events at the Job Center. Currently she is a member of the Business Services Team with the Job Center partners. She recently began approving registrations for employers on JobNet Business, the Job Center of Wisconsin website, as well as editing and posting job orders placed by employers on JCW. Carlene has a Master's Degree in Vocational Evaluation and Rehabilitation Counseling (2003) from the UW-Stout.

IS THIS YOUR FIRST CLINIC?

THIS DAY LONG CLINIC will include speakers from the Unemployment Insurance, Equal Rights, and Employment and Training Divisions with detailed information and practical guidance to help employers avoid violating state laws and rules in the topic areas on the Clinic agenda. This educational program contains information that will help employers prepare for state agency hearings and other administrative proceedings, if they become necessary. There will be ample opportunities to ask questions of the presenters, all of who are experts in the laws and programs of which they speak.

THE WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT does not discriminate on the basis of disability in the provision of services or in employment. If you need assistance in using this service, please contact us. Deaf, hearing- or speech-impaired callers may reach us through the Wis. Telecommunication Relay System (WisTRS).

A schedule of future labor law clinics can be viewed on the Department of Workforce Development website at: <http://dwd.wisconsin.gov/laborlaw/>.